

Virtuoso

Fire Safety Advice to Residents

Fire Safety is important. Please take the time to become familiar with the Virtuoso fire safety procedures.

1. Fire Wardens

Virtuoso's Chief Fire Warden is Alison Brown.

Fire Wardens have been appointed for all 6 towers. They are:

Towers 1-2 (Lift 1)	David Brown
Towers 2-3 (Lift 2)	Jan Deans
Tower 5 (Lift 3)	Debbie Duggan
Tower 6-7 (Lift 4)	Frank Cullen
Tower 7-9 (Lift 5)	Michael Powell
Tower 10-11 (Lift 6)	Paul Johnson

Fire Wardens are briefed on the procedures to be followed should the fire alarm be activated.

2. Fire Alarms – common areas, ie lobbies, gym

Fire detectors in the common areas, eg lobbies, gym activate the building-wide fire alarm. These detectors are not connected to the Queensland Fire and Emergency (QFES).

If the building-wide fire alarm is activated residents must evacuate and assemble in areas designated in the fire evacuation diagram in their lobbies. When at their assembly area, residents must report to the Fire Warden.

The Chief Fire Warden will identify the location of the fire and send a warden and one other person to investigate.

If there is a fire the Chief Fire Warden will call 000.

Residents must stay in their assembly areas until advised by the Chief Fire Warden or QFES they can return to their apartments.

3. Fires in Apartments

Every apartment is fitted with smoke detectors which are not connected to QFES.

If activated, eg by burnt toast or BBQ smoke – and there is no fire – they will turn off when the smoke dissipates (Hint: try waving a tea towel to move smoke away from the detector).

If there is a fire in an apartment, residents must follow the attached checklist.

4. *Ground Floor Apartments

In addition to smoke detectors, ground floor apartments have a fire detector located inside their entry door (like the ones in the lobbies) which is connected to the building-wide fire alarm. (These detectors are required in ground floor apartments because of the apartments' proximity to the fire evacuation route for each tower)

Unless there is a fire in the apartment, ground floor residents must exercise care to minimize activating the building-wide fire detector, as this will cause unnecessary evacuation of all residents.

5. *Tower 5 Apartments

Tower 5 lobbies, like the common areas, have a fire detector which is connected to the building-wide fire alarm. The detectors are not connected to the QFES. If the building-wide fire alarm is activated Tower 5 residents must follow normal evacuation procedures (Section 2 above)

Note: Fire regulations require apartment entry doors to be closed at all times.

6. Residents with Impaired Mobility

On receiving this notice, residents with impaired mobility must inform the Chief Fire Warden of their situation (virtuoso-bcc@googlegroups.com) so their evacuation can be properly managed by QFES during an emergency.

In the event of a fire emergency, residents with impaired mobility are to remain in their apartments and signal their presence through a window, balcony or stay in contact by phone with 000.

7. Fire Alarm – Basement Carpark

Sprinklers in the basement carpark automatically activate an alarm to the QFES. Residents must follow normal evacuation procedures.

8. Conclusion

Fire Safety and effective management of a fire emergency is important.

Residents should be familiar with the procedures that must be followed should a fire emergency occur.

If there is a fire in an apartment, residents must follow the **attached checklist**.

False alarms that call QFES to site incur substantial costs and inconvenience to residents.

VIRTUOSO

APARTMENT FIRE SAFETY CHECKLIST

- If you see SMOKE, FLAMES or hear the FIRE ALARM, alert other residents.
- If safe, close any windows and doors to confine the fire.
- Follow the fire evacuation diagram beside the lift; leave through the nearest emergency exit and proceed to the assembly point.
- TELEPHONE 000 and notify the fire service. (NOTE: some mobile phones may not access the 000 number – check with your mobile service provider for the emergency number well before you need it.).
- If unable to safely evacuate, stay in your apartment, and signal your presence at a window, balcony or stay in contact by phone with 000.
- Calmly follow instructions given by attending Fire Officers.

NOTE - Extinguishing the fire should only be attempted after all persons have been safely evacuated and only if it is safe to do so.